

**MARYVILLE HOUSING AUTHORITY
POLICY ON INSTALLATION OF SATELLITE DISHES**

Whereas the Maryville Housing Authority wishes to comply with the Federal Communications (FCC) ruling 98-273 providing for installation of small satellite dishes in multifamily housing communities, the following rules and installation guidelines **shall** be established and in forced.

1. Installation **shall** be done by the dish network company administrating service. Installer **shall** carry the required insurance and provide the Maryville Housing Authority with a current certificate of insurance before any work or installation begins. Residents **shall** not install satellite dishes themselves.
2. Management must approve the location and installation of satellite dish. This permission **shall** be in writing to comply with the lease agreement.
3. Resident accepts responsibility for any liability for injury to persons or property caused by the dish.
4. Resident agrees to indemnify and hold the owner and management harmless from any and all liability from, in relation to or associated with the satellite dish and related equipment.
5. It is the responsibility of the resident to obtain the proper permission and copy of policy and installation guidelines from the Maryville Housing Authority and supply to the administrating service provider for installation.
6. Management will meet with the installer only after the instructions and requirements of this policy are met to approve the dish installation. If the installation fails to follow the guidelines as outlined and are not corrected then the resident agrees to have the satellite dish and equipment removed.

The undersigned agrees that they have read and agrees to the policies and any attachments thereto as outlined by the Maryville Housing Authority.

Resident: _____ Date: _____

MHA: Management: _____ Date: _____

ATTACHMENT (A)

SATILLITE DISH INSTRUCTION AND SPECIFICATIONS

The following instruction and specifications **shall** be used as outlined for the installation of all satellite dishes and made part of the satellite policy agreement between the resident and the Maryville Housing Authority.

1. Satellite dish and all related equipment **shall** be installed in accordance with the manufactures safety and instruction guidelines.
2. Only one satellite dish **shall** be allowed per household. Satellite dish may not exceed one meter in diameter (3 feet, 3 inches) measured across at the widest circumference of the dish.
3. Satellite dishes **shall** not be installed in ways that would enable them to fall, dish must be mounted with manufactures recommended brackets and hardware.
4. Approved area for installation is visible in attached picture # 1. Dish may only be mounted on the fascia, of the gabled end of the house that is away from view of the adjacent street, parking and public view as much as can be allowed for installation. Any other location is not authorized.
5. The approved dish mounting bracket is shown in picture #2. This bracket is standard with the local dish network providers. It is necessary to use 6-bolts when mounting this bracket. The angle of the eave may require an adaptation be made in the use of a secondary bolt hole on some dwelling units, this will allow for the required 6- bolt mounting.
- 6 Approved cable routing is allowed only by routing from the dish connectors to the flashing cap above the brick veneer and entered through the existing entrance areas to the attic runs, then set through snaked openings between walls to cable plates at base of wall. This procedure **shall** be followed for each additional room that is to be added to the installation.
7. **Under no circumstances shall the installer or resident:** Bore holes through the brick or vinyl veneer, rout service cable along outside or inside walls, along ground level or through windows. Make any penetrations through roof for dish mounting. All installation **shall** comply with the procedures as listed above. Any installation found to be out of compliance **shall** be removed by the management, and any cost for damage to the dwelling unit **shall** be the responsibility of the resident.

The intent of this policy is to set reasonable rules for installation and insure that satellite dishes do not create a safety risk or damage property.

Residents must contact [the Public Housing Manager](#) on all request and written approval for the installation of satellite dish service at 983-4958 ext # 115.

The Network Service Provider must contact J.R. Davis at 983-4958 ext # 117 to provide require documentation.

Residents must contact the Maintenance Department at 983-4958 ext #128 for inspection and approval after installation.