

School Attendance and Records Exchange Policy

Maryville Housing Authority requires all tenants with school age children (normally age 5-18) be enrolled in and attending school on a regular basis. At the date the tenant lease is executed and/or re-exam, parents or guardians must provide written verification of school enrollment. This includes verification of Home School Programs.

Parents or guardians will be held accountable for the regular attendance of school age children who are listed as family members on their lease. Should it become apparent to the housing authority that a child is not attending school, Maryville Housing Authority will verify the truancy with the appropriate educational institution. If attendance is not satisfactory according to the school's policies, a warning of eviction will be issued to the family. If the child is not attending school within 5 days (or within the time designated by the housing authority or school) the eviction will proceed.

After the initial violation, the parent or guardian will be required to provide to the housing authority verification from the educational institution that the child is attending all classes on a regular basis after every report reporting period for the duration of their residency (or until graduation or completion of school requirements) once a warning has been issued. Should attendance become unsatisfactory again according to school attendance policy, the eviction proceedings will begin with no recourse other than those allowed under the grievance procedure. Children should have no more than 10 unexcused absences during the school year. Excessive absences could also result in MHA not renewing a resident's lease the next year.

HOME SCHOOLING

Parents or guardians who home school their children are required to log in 4 hours per day of class time each week. Verification is required for both accredited and non-accredited programs. For students in grades K-8 the parent or guardian in the household conducting the home schooling must be a high school graduate. For high school students the parent or guardian in the household must have a college bachelor's degree in order to home school their child. Documentation and log sheets are required to be submitted to the Maryville City Schools Central Office. Failure for a parent or guardian to follow required home school regulations, including any required testing and reporting, will result in eviction proceedings or not renewing of resident's lease.

SCHOOL RECORDS EXCHANGE POLICY

As a tenant of Maryville Housing Authority, I understand that the housing authority has a reciprocal records exchange agreement with all public and private school systems, including vocational and institutions of higher education that serve residents within Blount County. I authorize these organizations to release all available information pertaining to any household member (adult or minor) for the purpose of verifying student status including but not limited to academic performance and attendance, address verification, special needs related to a medical condition or disability, and/or documented events that may affect the health, safety, or well being of the household member or other members of my household and/or residents in my community. I also understand that this reciprocal records exchange agreement may be extended to include governmental support agencies that are involved in school matters relating to any member of my household including law enforcement and social service agencies such as the Department of Children's Services. Likewise, the housing authority is also authorized to share all information in the tenant file requested by the school system and governmental support agencies for all household adult and minor children for the purpose of verifying resident status, compliance, and matters affecting the health, safety, or well being of the student household member or other members of my household and/or residents in my community.

All adult household members sign below and list all minors in household and the school they are enrolled.

	Unit Address	Name of Minor Child	Name of School
Signature of Household Head	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Signature of Other Spouse	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Signature of other Adult	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Date	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<i>This policy is specifically listed in your lease with Maryville Housing Authority. The terms of this policy, including authorization of school attendance and records exchange are part of your lease agreement.</i>			